

16 March 2017

HG/JB

Dear Parent/Carer

As you will be aware, we have end of year internal examinations for Key Stage 3 students. This is with a view to preparing them for the harsh realities of the terminal public examinations they will face during Key Stage 4 and 5. For Year 9 students, the exams are scheduled to take place during March, with the first exams, German and Spanish, taking place on **Monday 27 March**. The remainder of the exams are scheduled to take place during the same week. A copy of the timetable is on the reverse of this letter.

When not in an exam, students will be in supervised revision sessions and will need to ensure they bring revision materials with them. Students have also been provided with a copy of the timetable. Students should ensure that any gaps in their understanding or resources are addressed before their exams.

For some students this will inevitably prove to be an intense and stressful time as they strive to achieve their best whilst coping with exam nerves. It is, therefore, important that they do not leave their preparation until the last minute. This is a sure recipe for severe stress and is unlikely to see them doing themselves justice. It is important that students talk to me or their tutor, should they feel they are struggling with the pressure of preparing for the exams.

I trust that your son will emerge from the week a wiser and more effective student in terms of his revision skills, as well as enjoying the satisfaction of seeing his efforts reap their just reward in a set of good results.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Hayley Goymer', with a stylized flourish at the end.

**Hayley Goymer**  
Head of Year 9

	Period 1	Period 2		Period 3		Period 4	Period 5
<b>Monday March 27<sup>th</sup></b>	<b>German/Spanish</b>	Normal Timetable		<b>Music</b>		<b>EP</b>	Normal Timetable
<b>Tuesday March 28<sup>th</sup></b>	<b>Biology</b>	Normal Timetable		<b>Technology</b>		<b>Chemistry</b>	Normal Timetable
<b>Wednesday March 29<sup>th</sup></b>	<b>Maths</b>	Normal Timetable		<b>Physics</b>		<b>History</b>	Normal Timetable
<b>Thursday March 30<sup>th</sup></b>	Normal Timetable	Normal Timetable		Normal Timetable		Normal Timetable	Normal Timetable
<b>Friday March 31<sup>st</sup></b>	<b>English</b>	Normal Timetable		<b>Geography</b>		<b>French</b>	Normal Timetable

Notes: Exams will take place in the School Hall unless notified otherwise.

**Students will be in their normal lessons during periods 2 and 5 on all the above exam dates.**

The exams are scheduled to last 50 minutes.