



Founded 1604

Carre's Grammar School

Northgate Sleaford Lincolnshire NG34 7DD
Headteacher N M Law

8 September 2014

NL/JB

Dear Parent/Carer

Free School Meals – eligibility checking service

You may be aware that schools are given extra funding for those children who receive Free School Meals. This is called the Pupil Premium and schools receive £935 per eligible student from central government to fund valuable support such as extra tuition and learning support.

The Department for Education estimates there are 4,300 Lincolnshire students who are entitled to a Free School Meal but don't take one. This represents an approximate £4.6m shortfall in unclaimed Pupil Premium. Lincolnshire County Council has been investigating methods of identifying those families who are eligible but do not claim and will be introducing a new eligibility checking system from September 2014. This will mean that the existing Free School Meals application system of paper forms and online web-form will no longer be available.

To help ensure that Carre's Grammar School is able to claim the correct level of funding, we would be grateful if you would provide the details requested on the attached form and return it to school as soon as possible. Parents do not have to provide this information. However, we would encourage you to register, even if you do not wish your child to receive a free meal, so that we receive as much Pupil Premium funding as possible.

We would be grateful if you would complete and return the form by Friday 19 September 2014.

Yours faithfully

N M Law
Headteacher

REGISTRATION FORM – SECONDARY PUPILS

Please complete the information below and return this form to your school. The information will be processed by Lincolnshire County Council to check for eligibility for free school meals and additional pupil premium funding.

Parent/Guardian Details

	Parent/Guardian First Name	Parent/Guardian Surname	Parent/Guardian Date of Birth			Parent/Guardian National Insurance Number									
	Michelle	Smith	06	08	1980	A	X	9	4	3	6	2	3	C	
1			DD	MM	YYYY										
2			DD	MM	YYYY										

Child Details

	Child's First Name	Child's Surname	Child's Date of Birth		
1			DD	MM	YYYY
2			DD	MM	YYYY
3			DD	MM	YYYY
4			DD	MM	YYYY
5			DD	MM	YYYY

Declaration

The information I have given on this form is complete and accurate. I understand that any personal information I provide on this form will be held securely on Lincolnshire County Council systems and used only for the purpose of checking free school meal eligibility. I consent to this information being used to undertake an eligibility check for free school meals which also determines eligibility for Pupil Premium. I understand that my information will be retained so that periodic checks can be undertaken.

Parent/Guardian 1 Signature:		Date:	
Parent/Guardian 2 Signature		Date:	